



Camp Fish and Game  
Policies & Procedures  
Summer 2019



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## Our Camp Mission

At Camp Fish and Game we believe that having FUN is the most important part of a child's summer! While our campers have fun, we help them to build their self-esteem, self-confidence and guide them through new and exciting experiences, while making lifelong friends! When you're at Camp Fish and Game, your happiness and safety are our number one priority!

## Camp Sessions & Hours

- Session 1: June 24<sup>th</sup>-June 28<sup>th</sup>
- Session 2: July 1<sup>st</sup>-July 3<sup>rd</sup> **(NO CAMP on 7/4 & 7/5)**
- Session 3: July 8<sup>th</sup>-July 12<sup>th</sup>
- Session 4: July 15<sup>th</sup>- July 19<sup>th</sup>
- Session 5: July 22<sup>nd</sup> -July 26<sup>th</sup>
- Session 6: July 29<sup>th</sup> -August 2<sup>nd</sup>
- Session 7: August 5<sup>th</sup> -August 9<sup>th</sup>
- Session 8: August 12<sup>th</sup>-August 16<sup>th</sup>

**HOURS:** General Camp Hours are 9:00am—1:00pm, daily.

- **Early Drop Off Hours:** Any time between 8:00am and 9:00am, daily.
- **Late Pick Up Hours:** Any time between 1:10pm and 3:00pm, daily.

*If at any time you would like to **ADD-ON a Session of Camp** (pending availability) or **ADD-ON Extended Camp Hours**, email [summercamp@fishngame.org](mailto:summercamp@fishngame.org) and we will make that happen for you! ☺*

## Camp Administration and Staff

- **Camp Fish and Game's Creator, Owner and Director is Sloane Lipson.**
  - *Sloane Lipson is also the assistant Health Director.*
- **Our Camp Health Director & Assistant to the Director is Bridget Landy.**
- **Our Supervisors of Counselors are Sloane Lipson, Bridget Landy, Beth Paulson & Bryan Lipson.**
- **Our Guppies Division (ages 3-4) is led by a Division Head Counselor.**
- **Our Goldfish Division (ages 5-6) is led by a Division Head Counselor.**
- **Our Sunfish Division (ages 7-10) is led by a Division Head Counselor.**
  - *Each Division Head Counselor has 2-4 Jr. Counselors and five CITs (counselors in training, ages 11-14) working with them and their group. If our registration grows in numbers, we have fantastic additional Counselors to call upon.*
- **Our Camp Business Manager is: Bryan Lipson.**
- **Our F&G Office Manager is Betty Altrichter and we are surrounded by a tremendously talented staff** of Tennis Pros, Pool Managers, Life Guards, Swim Instructors, Board Members, Admin Staff and other individuals at F&G.

## Website and Social Media Information

F&G Website: [www.fishngame.org](http://www.fishngame.org) , click on the “CAMP Fish & Game” tab.

Camp Website & Blog: [www.campfishngame.com](http://www.campfishngame.com)

Facebook: @CampFishNGame [www.facebook.com/campfishngame](http://www.facebook.com/campfishngame)

Instagram: @campfishngame

## Contact Information

- You can reach the **Camp Director, Sloane Lipson** via Email: [summercamp@fishngame.org](mailto:summercamp@fishngame.org) with any questions or to “add on” sessions at any time.
- For **day of** changes in dismissal or daily routine, you should TEXT the **Camp Director, Sloane Lipson @ 610-223-7755**.
- In Case of Emergency, during the Camp Day, you can reach the **Camp Director, Sloane Lipson, via Cell: 610-223-7755**.

## Parent Communication:

- **Most important Camp communication will be done via email.** Please ensure we have a current email on file. You will receive all information from us via [summercamp@fishngame.org](mailto:summercamp@fishngame.org) OR via the website [www.fishngame.org](http://www.fishngame.org) 's automatic emailing system.
- **From time to time there will also be flyers or notes placed in your child's camp bag...** so make sure to check it, daily!

## Camp Attire & Daily Needs:

- **Please wear:** Sneakers, socks & comfortable clothing, that you don't mind getting messy at camp! Please wear your bathing suit under your clothing. *Flip flops/Sandals are NOT permitted.*
- **Please bring:** A Camp Bag, labeled with your name.
- **In your Camp Bag should be the following items:**
  - A towel for the pool area, sunscreen, underwear, extra change of clothing, a nut free lunch (*labeled with your child's name*), hat, water bottle.
- **Come to camp WEARING your swim suit**, under your clothes, every day.
- **Please apply SUNSCREEN** before leaving the house in the morning. *If you provide sunscreen in your child's camp bag, we will help them re-apply at swim time--spray is preferred.*
- We strongly recommend bringing a **hat**, to wear at camp, every day!
- **Please LABEL all** of your child's personal belongings, clothing & shoes, with your first and last name!

**Pick up and Drop off Procedures** (during General Camp Hours 9:00am—1:00pm): **\*OUR #1 GOAL IS TO KEEP YOUR CHILD SAFE! THIS INCLUDES DURING PICK UP AND DROP OFF. PLEASE HELP US ENSURE THE SAFETY OF ALL OF OUR CAMPERS BY FOLLOWING OUR DROP OFF AND PICK UP POLICIES AND PROCEDURES.\***

We use a **CAR LINE** at Camp Fish and Game!

- **CAR LINE:** Please ENTER the parking lot on Fairmount and EXIT on Passaic, **at all times**. When you pull into the parking lot, pull all the way around towards the exit until you see traffic cones. We will be greeting you at the BACK DOOR of the club. Do NOT let your child jump out of the car. A counselor will always open the car door to ensure the safety of our campers.
  - **If you PARK or WALK:** Please walk all the way around to the back door and check your child in before they go upstairs and in to camp.
- **SAFETY CARD:** On the FIRST day of Camp, you will receive two 'Safety Cards' with your child's last name on them. Please place one card in your passenger side, front window, during ALL pick up and drops offs. This will help us to run our Car Line as seamlessly as possible & will help us to keep your child SAFE. *The second card is for your convenience, if there is a second car/person that may pick up your child.* Please make sure whoever is picking up your child has a card in their front window during dismissal. If you park and come inside to pick up a child early, or you walk to pick up your child, you MUST have your card with you.

**We will NOT dismiss a child to ANY adult, unless they have the Camp 'Safety Card', with that child's last name on it. Thank you for helping us keep ALL of our Campers SAFE!**

- **Morning Drop-Off Procedure:** **The Car Line is OPEN from 8:55am—9:10am.**
  - *If you are later than 9:10am, please PARK and walk your child into Camp through the back door entrance of the Club and sign your child in, with their counselor.*
- **Afternoon Pick-Up Procedure:** **The Car Line is OPEN from 12:55pm—1:10pm.**
  - *If you are earlier than 12:55pm, please PARK and come in through the POOL entrance of the club to sign your child out. Remember, you MUST bring in your 'Safety Card' with you. (If you are later than 1:10pm, you are subject to Late Pick Up charges of \$25, per day.)*

### **Extended Hours Procedures:**

#### **\*Early Drop Off (EDO):**

- **EDO begins at 8:00am and ends at 8:55am.** Please PARK in our parking lot and walk your child into Camp through the FRONT entrance of the club. The Camp Director or a Head Counselor will greet you at the top of the stairs, in the main room, to sign your child in!

#### **\*Late Pick Up: (LPU):**

- **LPU begins at 1:10pm and ends promptly, at 3:00pm.** Please PARK in our parking lot and walk in through the BACK entrance of the club OR the POOL entrance. You will pick up your child upstairs, in the Ballroom or in the Lounge area. The Camp Director OR a Counselor will be there to greet you and have you sign your child out. **Remember, you MUST bring in your 'Safety Card' with you.**
- **If you arrive later than 3:00pm, you will be charged a late fee of \$15.**

*\*If at any time you would like to ADD on Early Drop Off OR Late Pick Up, email [summercamp@fishngame.org](mailto:summercamp@fishngame.org) and we will make that happen for you! \**

## Absentee & Change in Schedule Policies:

**\*\* OUR #1 GOAL IS TO KEEP YOUR CHILD SAFE! PLEASE HELP US ENSURE THE SAFETY OF ALL OF OUR CAMPERS BY FOLLOWING OUR ABSENTEE AND CHANGE IN SCHEDULE POLICIES AND PROCEDURES. WHEN IN DOUBT, TEXT THE DIRECTOR @ 610-223-7755 TO LET HER KNOW OF ANY AND ALL CHANGES! \*\***

### ABSENT:

- If your child is going to be absent and you know the **night before, please EMAIL [summercamp@fishngame.org](mailto:summercamp@fishngame.org)** with your child's first and last name.
- If your child is going to absent and it is a **last minute change, please TEXT 610-223-7755** with your child's first and last name.

### CHANGE IN SCHEDULE:

- If your child is going to be late to camp OR is going to be picked up early and you know the **night before, please EMAIL [summercamp@fishngame.org](mailto:summercamp@fishngame.org)** with your child's first and last name.
- If your child is going to be late to camp OR is going to be picked up early and it is a **last minute change, please TEXT 610-223-7755** with your child's first and last name.

### CHANGE IN ADULT WHO IS PICKING UP YOUR CHILD:

- If someone DIFFERENT is picking up your child than normal routine and you know the **night before, please EMAIL [summercamp@fishngame.org](mailto:summercamp@fishngame.org)** with your child's first and last name and the name of the new person who is picking them up.
- If someone DIFFERENT is picking up your child than normal routine and it is a **last minute change, please TEXT 610-223-7755**, with your child's first and last name and the name of the new person who is picking them up.

***Any adult picking up your child MUST have the Camp 'Safety Card', with your child's last name on it, in their front window. We will also accept a digital copy on their phone. This is for the SAFETY of your child!***

**We will NOT dismiss a child to ANY adult, unless they have the Camp 'Safety Card', with that child's last name on it.**

***Thank you for helping us keep ALL of our Campers SAFE!***

## General Camp Policies and Procedures:

### Code of Conduct:

- EVERYONE at Camp Fish and Game is expected to be KIND, at all times, no exception.
- EVERYONE at Camp Fish and Game is expected to be INCLUSIVE, at all times, no exception.
- EVERYONE at Camp Fish and Game is expected to be RESPECTFUL, at all times, no exception.
- EVERYONE at Camp Fish and Game is expected to LISTEN & FOLLOW DIRECTIONS.
- We have a ZERO tolerance for bullying of any kind.
- EVERYONE at Camp Fish and Game is expected to have... FUN! 😊

### Discipline Policy:

- If our Code of Conduct is not followed by a Camper:
    - First offense: Child will be given a warning by Counselor & Camp Director.
    - Second offense: Parent will be contacted.
    - Third offense: Child will be asked to leave Camp for the day.
- ***We have a ZERO tolerance policy for bullying, of any kind. If any child is bullying another child, parents will be contacted IMMEDIATELY.***

### Snack, Drinks & Lunch Procedures:

- We provide NUT-FREE snacks, water to drink & ice pops, daily.
- Please pack a **NUT-FREE** lunch to eat towards the end of the camp day (*we will keep them refrigerated!*)
  - *If your child has other food allergies, (ex: dairy, gluten) make sure this was included on your child's camp application, so that we are aware of this for Snack time!*
  - *If you pack "sun-butter" please label it as such, so that our counselors do not mistake it for nuts.*

### Sick Policy:

- If your child has a fever and/or is vomiting, they must stay home until they are fever free and/or have not vomited, for a minimum of **24 hours**.
- If your child has a fever or gets sick at Camp, we will call you and ask you to pick up your child, ASAP.

### Special Needs:

- If your child has any special needs, please speak with Sloane Lipson, the Camp Director, prior to the first day of camp! We are here to help make this the best summer ever, for EVERY child! *We welcome your child's BCBA, ABA Behaviorist, OT, PT, and / or Speech therapist to join them at Camp, as needed.*

### Medications:

- Please LABEL all medications, epi-pens, inhalers, etc. and give them to Sloane Lipson, the Camp Director, **on the first day of Camp**. They will be returned to you on the Friday of your child's last session. Please give any important Doctor notes/Health Forms, to Sloane Lipson as well.

### Pool Policy:

- We follow all F&G Club Policies.
- No running on the pool deck.
- Every Monday of Camp, campers who want to swim in the deep end and use the water slide, must take a “deep end” test. *Campers, who are members, who have already passed the deep end test, do NOT have to re-take the test at camp.*
- If campers do not take the deep end test (or do not pass it), they will be required to stay in the shallow end of the pool. *Campers may attempt the deep end test 1x a day.*
- Our youngest campers, who are less than 3ft tall, will be swimming in the baby pool, playing at the water tables & playing in the sprinklers.

### Sunscreen & Hats:

- We *strongly* recommend that you wear a hat to camp every day.
- Please apply sunscreen in the morning, before leaving your house.
- Please place an extra, labeled, sunscreen in your camp bag (*spray preferred*). We will re-apply during pool time.
- The Camp Staff all have extra sunscreen *in case of emergency*.

### Rainy Days at Camp F&G:

- We're OPEN rain or shine! On rainy days at Camp Fish and Game, we play in the big ballroom! We play indoor games, do arts & crafts, experiment with science, cook & bake yummy food, watch short animated Pixar clips on the big screen, bounce in our bouncy house and read fun stories!

### Lost and Found:

- If your child loses something at Camp, it will be in the CAMP Lost and Found until the Friday of that week. After Friday, all items will be donated. If you're looking for an item, let your child's counselor know or email [summercamp@fishngame.org](mailto:summercamp@fishngame.org) and we will be happy to help you look for it. *Please LABEL all of your child's items to help us ensure your child's items do not end up in the lost and found.*

### Cancelation Policy:

- If there is space in another session, you are welcome to transfer your child to another session.
- Up until April 1st, you may receive a full refund.
- Between April 2nd--May 31st, you may receive a 50% refund.
- There are no refunds or credits once the summer camp season has begun (*June 1st--August 31st*).

## Frequently Asked Questions:

*Q: What does the Camp day look like?*

A: Visit [www.fishngame.org](http://www.fishngame.org) and follow the links under the "CAMP" tab OR check out the photos and videos on our Facebook page @campfishngame !

*Q: Who will be working at Camp Fish and Game this summer?*

A: We have a tremendous staff of adults & teenagers who love to share their talents and experiences with the campers as they guide them through a fun and safe summer!

*Q: What is the training of your Staff Members?*

A: Our Camp Director, Health Director, Head Counselors and many Jr. Counselors are First Aid, CPR and AED Certified. Our Camp Director is a certified teacher with a Masters of Arts in Teaching and a BA in Psychology and is EPI-PEN Certified & experienced with inhaler aero-chambers as well. All of our staff members complete extensive summer camp staff training before the summer begins.

*Q: What are the Camp Sessions and Hours?*

A: The Sessions and Hours are:

SUMMER 2019 DATES	
CAMP F & G	
<b>SESSION 1</b> June 24th-June 28th	<b>SESSION 5</b> July 22nd-July 26th
<b>SESSION 2</b> July 1st-July 3rd NO Camp 7/4 & 7/5 \$75 discount will apply	<b>SESSION 6</b> July 29th-August 2nd
<b>SESSION 3</b> July 8th-July 12th	<b>SESSION 7</b> August 5th-August 9th
<b>SESSION 4</b> July 15th-July 19th	<b>SESSION 8</b> August 12th-August 16th

- **HOURS:** General Camp Hours are 9:00am—1:00pm, daily.
- Early Drop Off Hours: Any time between 8:00am and 8:55am, daily.
- Late Pick Up Hours: Any time between 1:10pm and 3:00pm, daily.

*Q: Can I sign up for Private or Semi-Private Swim Lessons OR Tennis Lessons during Late Care at Camp F&G?*

A: Absolutely! Private & Semi-Private Swim & Tennis Lessons are available during Camp Late Care (1:00pm-3:00pm) to Members AND Non-Members, at an additional fee.



*Q: I'm a Member of F&G. Can I sign my child up for swim lessons and/or tennis lessons right after the camp day, even if they're not in late care?*

A: As a member, absolutely! Once you register your lessons online, please inform me and I will have a counselor walk your member child to their 1:00pm lesson right from camp!

*Q: Once I register my child for sessions for camp, am I able to add-on sessions?*

A: If there is an open spot in the session you are interested in, absolutely! You can add on a session at any time! During the summer, we will even provide you with an add-on form, to make it easy for you!

*Q: What does one session cost?*

A: \$275 for Members of F&G, \$370 for Non-Members. This includes [ALL camp activities](#) 9am-1pm with our fabulous counselors, special events, snacks, drinks, ice pops/ice cream, colorful camp t-shirts, and unlimited amounts of... FUN! *If you are planning to become a member, now is a great time! You'll save \$\$\$ on Camp tuition! Make sure to write that SLOANE LIPSON (CAMP Director) referred you!* 😊

*Q: Are there any discounts offered?*

A: Absolutely! Sign up for 2 sessions, save \$20, Sign up for 3 sessions, \$40, Sign up for 4 sessions, save \$60, Sign up for 5 sessions, save \$80, Sign up for 6 sessions, save \$100, Sign up for 7 sessions, save \$120, Sign up for 8 session and save \$200!! The discounts are already calculated for you on the camp application!

Members are ALSO eligible for Sibling Discounts!

*\*In order to receive the member discounted rate, you must have an active & up to date membership account during the months Camp is in session.\**

*Q: My schedule & plans changed. Can I get a refund/credit or transfer? What is your cancelation policy?*

A: If there is space in another session, you are welcome to transfer your child to another session.

Up until April 1st, you may receive a full refund.

Between April 2nd--May 31st, you may receive a 50% refund.

There are **no** refunds or credits once the summer camp season has begun (June 1st--August 31st).

*Q: Is the camp nut-free?*

A: Our camp is nut aware and our Camp Director is Epi-Pen certified. We ask that all camp families pack nut-free lunches and we provide nut-free snacks.

*Q: Do you provide snack & lunch?*

A: We provide snacks, ice pops and drinks for all of our campers throughout the day! We ask that you pack a nut-free lunch for your child. On Fun Fridays, we will give them pizza for lunch!

*Q: My child doesn't know how to swim. What would they do during time in the pool?*

A: Great question! Our youngest campers have the option of using the baby pool with a counselor. We will also help your child build confidence in the shallow end of the big pool! We make swimming time fun for everyone! All of our staff members are in the pool OR on the pool deck to make swimming time a happy, safe and comfortable time.

*Q: My child turns 3 June 1st, can I sign them up for camp?*

A: Absolutely! As long as your child is fully potty trained/bathroom independent & is 3 years old by June 1<sup>st</sup> (beginning of camp season), we are happy to have them join us at Camp!

*Q: How are the kids grouped?*

A: We group our campers by age & grades if needed. The campers will be grouped 3-4 y/o, 5-6 y/o and 7-10 y/o. Visit [www.fishngame.org](http://www.fishngame.org) to read more about our camp programs.

*Q: My child has special needs. Who can I talk to, to ensure this is the best summer for my child?*

A: Email Sloane Lipson at: [summercamp@fishngame.org](mailto:summercamp@fishngame.org) any time. In addition to being the Camp Director, Sloane is a certified elementary school teacher, with a M.A.T and a background in child development, who worked in an inclusion classroom, in Chatham, for many years & who co-taught with a special education teacher. Sloane is also the mother of a child with special needs. We welcome ALL campers at Camp Fish and Game with open arms!

*Q: My child is on swim team, can I still register them for Camp?*

A: ABSOLUTELY! What's great about Camp F&G is that we are able to accommodate children on the swim team! We will walk them to their swim team practice and then pick them up from swim team practice, to ensure their safety at all times! If they come to camp with their swim suit already under their clothing (which we recommend) that reduces the time they need to change. In the past, most swim team campers just threw their clothes right back on over their swimsuit, since it is summer and the cool bathing suit feels nice! When we make the camp schedule, we take into account which children are in Swim Team and we assure they do NOT miss something like "tennis with a pro" since that is only a few times a session. We truly accommodate the campers with swim team the best we can!

*Q: How can I find out even more about camp?*

A: Check us out on [Social Media!](#) You can follow us on Instagram @campfishngame and Like us on Facebook @campfishngame! We post LOTS of pictures all summer long!

*Q: Can I sign up my 11-14 y/o to be a CIT?*

A: Absolutely! Visit our website and print out an application. [www.fishngame.org](http://www.fishngame.org) Sign up asap! Spots fill up quickly.

If an individual is 14 years old and has been a CIT at Camp F&G for at LEAST one year, they are eligible to apply and interview for a paid Jr. Counselor position. The 14 year old must personally email me.

However, if it is a first summer for a 14 year old at Camp F&G, they are required to be an unpaid CIT for at least one summer, as an intern, to gain experience and learn our routines.

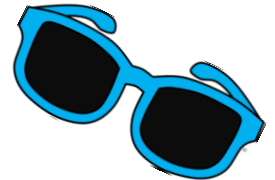
*Some 14 year olds (who are returning CITs) also feel they need one more year as a CIT intern, as they do not yet feel comfortable taking on the full responsibilities of a Jr. Counselor.*

*Q: How can I become a Member of F&G?*

A: We would LOVE to have you join the F&G family! Email: [membership@fishngame.org](mailto:membership@fishngame.org) for more information! Make sure to write SLOANE LIPSON (CAMP Director) on the top of your application!!

*Q: I still have questions. Who can answer them?*

A: Email the Camp Director, Sloane Lipson at: [summercamp@fishngame.org](mailto:summercamp@fishngame.org)



**We can't wait to see you at *Camp Fish and Game* this summer!**